# **2017** Annual Report

# Richards Packaging Income Fund

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# Securigo

# **HEALTHMARK**









# **Good Things Come in**

ichards Packaging



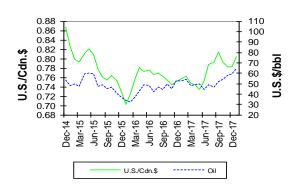




# INVESTMENT PROPOSITION

# **Financial Markets**

- GDP strength catalyst for packaging up 6% in 2017 (up 5% in 2016)
- Commodities up in 2017 supporting U.S./Cdn. exchange rate; now +/-\$0.78
- Impact of diverging US & Canadian tax policies, NAFTA renegotiation and pace of interest rate increases in the US and resulting spread with Canada to be determined
- Governments shift to stimulus and growing deficits



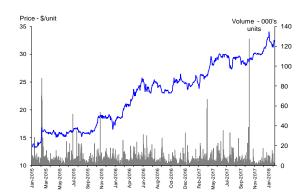
# **Distribution Policy**

- Pro forma distributable cash reflects the impact of a recession, long term rates of 3% interest and a U.S./Cdn. 84¢ exchange rate
- Distributions for 2017 will be return of capital reflecting cash flow from Richards US
- 2018 monthly distribution increase decision deferred (up 1.65¢ in 2017)
- Payout target of 70% reflects uncertain times

(\$ millions)	2017	Adj's	Proforma
EBITDA	40.6	(4.0)	36.6
Interest	(2.3)	(0.5)	(2.8)
Dividends - Vision	-	0.1	0.1
Taxes	(13.4)	3.2	(10.2)
Maintenance capital	(1.1)		(1.1)
Future Distributable cash flow	23.8		22.6
Current distribution level	15.0	0.4	15.4
Payout Ratio	63%		68%

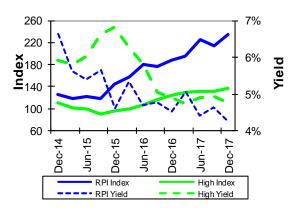
# **RPI.UN Trading Activity**

- Prices above \$30 reflecting demand for highyield securities driving yield down to below 5%
- Increase in Nov 2015 reflected the Healthmark acquisition and a favourable currency environment
- Increase post March 2016 & March 2017 on increases of monthly distribution by 2¢ and 1.65¢ per Unit, respectively
- Debt to EBITDA dropped 0.3x to 0.8x for 2017



# **High Yield Diversified Market**

- December 2014 Price Index = 100
- Includes 35 corporations and trusts
- Yields dropping to below 5% ignoring rising rate environment
- Average price index slightly rising
- Average payout 75% (2016 72%), monthly distribution 7.9¢ (2016 7.7¢) and leverage 2.2x (2016 2.3x)



# PERFORMANCE SNAPSHOT

# Revenue

- Organic growth 3.5% or \$10.0 mil. mainly with large customers (2016 \$8.8 mil.)
- Non-cash currency translation impact of -\$0.4 mil. (2016 \$6.3 mil) with FX rates at U.S/Cdn. \$0.77 (2016 U.S/Cdn. \$0.75)
- Changes in mix: specialty food increase 10%; small regional premium product customers down 3%



# EBITDA<sup>1</sup>

- EBITDA up \$2.8 mil. to \$40.6 mil. at 13.7% of sales (2016 \$7.8 mil. at 13.2% of sales)
- Inventory provision \$2.1 mil. (2016 \$2.7 mil.)
- FX currency impact -\$0.3 mil. (2016 \$0.8 mil.)
- Expansion capital impact \$0.1 mil.

# (\$ millions) 40.0 34.0 28.0 22.0 16.0 10.0 2015 2016 2017

■FRITDA

□FX

# **Cash Management**

- Free cash flow<sup>2</sup> reflects higher EBITDA and associated income taxes
- Cash balance of \$2.1 mil. after payment on taxes and annual bonuses post year end
- Working capital improvement on receivables reduction of \$2.5 mil.
- Debt repayments \$8.5 mil. (2016 \$5.0 mil.)

(\$ millions)	2015	2016	2017
Free Cash Flow	7.4	11.1	8.8
Cash	0.8	13.3	6.8
Working Capital	57.8	53.9	51.3
Expansion Capex	0.4	0.9	0.5
Term Debt	47.0	42.0	33.5
Debt/EBITDA	1.5	1.1	0.8
Units Purchased	0.2	0.3	_

# **Fourth Quarter Results**

- Revenue growth of \$1.6 mil., or 2.4%.; FX currency impact -\$0.8 mil. (2016 \$0.2 mil.) on 4¢ exchange rate increase to U.S/Cdn \$0.79
- EBITDA up \$1.1 mil.; negligible FX currency impact
- Debt repayment of \$2.5 mil. from free cash flow of \$2.0 mil.

(\$ millions)	2015	2016	2017
Revenue	68.6	70.8	72.4
EBITDA <sup>1</sup>	8.5	9.3	10.4
	12.4%	13.2%	14.3%
Payout Ratio <sup>3</sup>	51%	57%	66%
Debt Repayment	2.3	2.0	2.5
Units Purchased	0.2	_	_

# CEO'S REPORT TO UNITHOLDERS

#### December 31, 2017

Richards Packaging has been providing packaging solutions to small- and medium-sized North American businesses since 1912. Over this period Richards Packaging became the leading packaging distributor in Canada, and the third largest in North America, with one of the most diverse product and service offerings available to product marketers.

Overall the 2017 performance exceeded our expectations with revenue growth of 3.4%. Organic growth added 3.5% but was impacted with the dollar appreciation of  $2\phi$  to U.S./Cdn. \$0.77 reducing revenue by 0.1%. EBITDA<sup>1</sup> as a percentage of sales rose 0.5% to 13.7%, or by \$2.8 million on an improving mix of business. Net income was \$16.6 million, or \$1.53 per Unit, up \$8.7 million from 2016 which mainly reflects the absence of contingent consideration for the Healthmark acquisition as the EBITDA increase was offset by higher income taxes and the loss on mark-to market of exchangeable shares.

Fourth quarter results reflected revenue growth of \$1.7 million, or 2.4%, with organic growth of \$2.5 million, or 3.5%, slightly ahead of GDP growth offset by a -\$0.8 million impact due to the dollar appreciating  $4\phi$  to U.S./Cdn. \$0.79. EBITDA was up \$1.1 million on higher revenues at 14.3% of sales partially due to a \$0.3 million foreign currency gain associated with a higher U.S. denominated net liability position. Net income was up \$2.6 million as the higher EBITDA, the cessation of amortization of patent costs and the absence of the contingent consideration for the Healthmark acquisition of \$2.9 million were offset by a \$1.1 million loss on mark-to-market of exchangeable shares and the absence of \$0.8 million in exceptional gains.

We could not live in more uncertain times, largely due to government intervention at all levels and the late stage of the economic cycle. The possible failure of NAFTA negotiations, diverging Canadian Federal and US taxation policy initiatives, Bank of Canada and US Federal Reserve inconsistent monetary policy moves and dramatic minimum wage hikes by State and Provincial governments are all creating major turmoil. To best position ourselves for 2018 we brought working capital down \$2 million and paid debt down \$8.5 million. The \$8.8 million in free cash flow<sup>2</sup> for the year and the \$2.1 million working capital reduction were utilized to pay down debt, pay for expansion capital and to build cash to settle income taxes for 2017. The \$6.8 million of cash on hand will be used to pay \$3.0 million in taxes and bonuses of \$1.7 million leaving \$2.1 million for working capital needs.

The focus for 2018 will be to continue to grow revenue by 1% to 3% if the economic recovery continues. Cash flow from operations will be adequate to fund minimal working capital investments at these slower revenue growth rates. Acquisitions still remain part of our strategic direction although locating compelling targets has proved challenging<sup>4</sup>.

We appreciate the support of our customers, suppliers, employees, and investors and will continue to execute on our commitments with the highest degree of quality, care and integrity.

"Gerry Glynn"
Chief Executive Officer
Richards Packaging Inc.

March 1, 2018

# INDEPENDENT TRUSTEES' REPORT

December 31, 2017

It is our pleasure as independent trustees to provide this brief report on governance of the Fund.

The interests of Unitholders are represented by four trustees, three independent trustees and the chief executive officer of Richards Packaging Inc. Trustees also serve as directors of certain wholly owned subsidiaries of Richards Packaging. The mandate of the trustees is to ensure the integrity of reporting to Unitholders, while the directors monitor the strategic, business and financial plans of Richards Packaging, and the succession plan for senior management. Our approach to corporate governance is to meet or exceed the guidelines developed by the Ontario Securities Commission.

The trustees have established the audit committee which is responsible for overseeing the activities of the external auditors, PricewaterhouseCoopers LLP, the quality and thoroughness of financial reporting and the effectiveness of internal controls in providing financial information and safeguarding assets of Richards Packaging. The directors have established the compensation and corporate governance committee to assess senior management performance, review their compensation, set CEO compensation and oversee the succession planning process. All members of both committees are independent of management.

Continuing trustees, directors and officers of Richards Packaging are unitholders and combined own 37% of the Fund. Accordingly, our motivation and interests are aligned with the public unitholders. Overall, our goal as directors and officers is to add value to Richards Packaging by contributing our broad experience and expertise in directing a controlled growth-oriented enterprise.

Distribution policy is set by the Trustees after giving careful consideration to the projected cash flows of the Fund, the long-term sustainability of the distribution level and the balance of risks and future prospects of the investments of the Fund. This policy is not set based upon net income due to various non-cash accounting charges that depress net income such as amortization, gains and losses on financial instruments and deferred income taxes. Factors considered when setting this level included the funding needed for potential acquisitions, the current low interest and foreign exchange rates and the cash needs of operations.

The Fund increased monthly distributions by  $1.65\phi$  to  $11\phi$  per Unit beginning in April, which represents an annualized yield of 4.2% on the December  $31^{st}$  closing price of \$31.17 per Unit. The payout ratio<sup>3</sup> for the fourth quarter was 66% and 63% for the year with free cash flow<sup>2</sup> mainly deployed to repay debt. The distributions for 2017 were all return of capital.

It is not prudent to increase monthly distributions until the outlook is clearer and so future cash flow will be used to further reduce debt levels or opportunistically deployed in acquisitions and/or Unit buy backs. Factors considered when selecting this distribution level included current low interest rates and exchange rates and the cash needs of operations.

On March 14, 2017, the Fund initiated a normal course issuer bid to purchase up to 200,000 Units prior to March 13, 2018. No units were purchased under the bid. On March 14, 2018, the Fund will reinstate a normal course issuer bid to purchase up to 500,000 Units prior to March 13, 2019.

"Don Wright"
Chair

"Susan Allen"
Chair - audit committee

"Rami Younes"

Chair – compensation & corporate governance committee

March 1, 2018

# MANAGEMENT'S DISCUSSION AND ANALYSIS

March 1, 2018

This management's discussion and analysis of Richards Packaging Income Fund ("MD&A") for the year should be read in conjunction with the attached audited financial statements for the year ended December 31, 2017, the quarterly reports for the periods ended March 31, June 30 and September 30, 2017 and the Annual Information Form dated March 1, 2018. Results are reported in Canadian dollars and have been prepared in accordance with International Financial Reporting Standards on a consistent basis with the annual financial statements.

# **North American Packaging Industry**

Packaging is pervasive, as almost all products are delivered in some form of packaging. The properties of packaging fulfils not only the practical, transportability, protection functions and shelf life, but also serves to differentiate products and communicate branding messages such as quality, safety and consumer satisfaction. The latest ergonomically complex packaging components' design reflects significant investment in market research and product development. To meet the needs of this changing marketplace, the packaging industry has segmented into different product types outlined in the adjacent chart. Markets overperformed in 2017 up 6% with GDP expansion.

#### **Industry Segmentation by Product Type** Rigid Packaging Flexible Packaging Rigid Paper and Plastic Corrugated 23% Glass Meta Cans 12% Closures Flexible Other Plastic 18%

North American Market Size = U.S.\$166 Billion

As large product marketers have consolidated, packaging companies have embarked on a parallel industry consolidation strategy to meet their needs. Concentration is high in the glass, metal and paper segments with two to five companies controlling approximately 90% of their market and concentration is medium in the rigid plastic, flexible plastic and closure segments with 10 to 15 companies controlling 50% to 60% of their market. In 2017, there were over 307 acquisitions in the global packaging industry, up over the 294 acquisitions in 2016 at a median multiple of 8.9 times EBITDA<sup>1</sup> (2016 8.0x). During 2017, the top 20 companies continued to spend on capital at the cautious rate of 5% of revenue. At the same time, excess capacity is continually being addressed with divestitures by conglomerates.

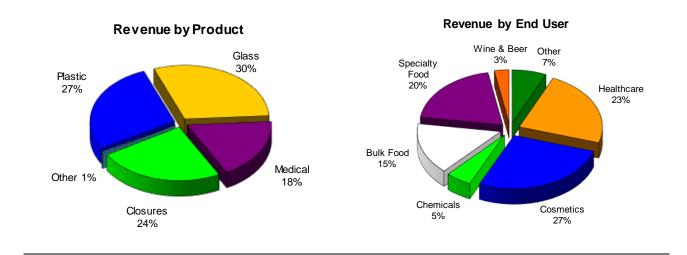
# **Description of the Business**

Richards Packaging Income Fund (the "Fund") is a limited purpose, open-ended trust created on February 26, 2004 to invest in packaging distribution businesses throughout North America. The Fund commenced operations on April 7, 2004 when the Fund completed an initial public offering of 8,569,913 trust units of the Fund ("Units") at a price of \$10 per Unit and indirectly purchased 96% of the securities of Richards Packaging Inc. The remaining 4% represented the exchangeable shareholder ownership of which 2% has subsequently been converted to units.

Within the North American Packaging Industry a \$3 billion distributor-based market for rigid packaging exists to serve regional small- to medium-sized premium product marketers. Approximately 50 distributors provide marketing and package design expertise, source multiple packaging components from around the world, aggregate orders ensuring access to large manufacturers and provide inventory and logistics support to deliver a complete packaging solution. Concentration in this segment is growing with the top five companies now controlling over 60% of their market. Richards Packaging Inc. and its subsidiaries ("Richards Packaging") are the largest packaging distributor in Canada and the third largest in North America. Other distributors consist mainly of local or regional family-owned companies who specialize to meet the unique needs of their customers.

# MANAGEMENT'S DISCUSSION AND ANALYSIS

March 1, 2018



# **Richards Packaging Locations**



Richards Packaging serves a wide customer base that is comprised of approximately 14,000 regional food, beverage, cosmetic, specialty chemical, pharmaceutical, healthcare and other companies. The primary source of revenue is from the distribution of over 5,000 different types of packaging containers and related components sourced from over 600 suppliers and its three dedicated manufacturing facilities. Sales from these manufacturing facilities represent 10% of

# MANAGEMENT'S DISCUSSION AND ANALYSIS

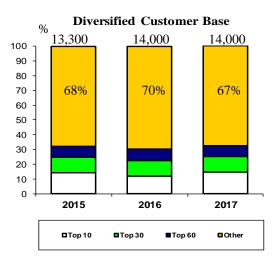
# March 1, 2018

the total revenues (2016 10%). In addition to providing its customers with a wide range of packaging solutions, Richards Packaging provides design and development services and comprehensive logistics management through 17 sales offices and one agency location.

During 2017, management continued to strategically reposition Richards Packaging in the marketplace to optimize the concentration of large customers and focus on customers with the highest value for the unique product offering and services we provide. The concentration of our top 60 customers increased in 2017 by \$10 million (2016 \$6 million) while growth in small customers was minimal (2016 \$31 million).

The cornerstones of Richards Packaging's strategy include:

- Focusing on a diversified customer base dominated by small regional premium product marketers,
- Providing a complete one-stop source of packaging solutions.
- Being one of the largest distributors of European and Asian glass for the specialty food, wine and beer markets,
- Being the leading supplier of sterile IV, chemo and oral drug packaging and dispensing systems to health care service providers in Canada,
- Being the largest distributor of surplus packaging, and
- Being the only major distributor with dedicated in-house plastics manufacturing capability.



# **Changes in Financial Markets**

Global economic markets and the impending end to the current economic cycle reflect pressure on GDP growth, currency wars and divergent United States monetary policy from the rest of the first world. Policy shifts from austerity to government deficit spending, protectionism and US tax rate decreases will also impact currency valuations and GDP growth.

# Foreign Exchange

Exchange rates averaged U.S./Cdn. \$0.77 leading to a negative impact on both revenue and EBITDA of \$0.4 million and \$0.3 million, respectively in the year. Volatility continued with the bounce back in oil prices in the third quarter 2017 and the exchange rates rising to U.S./Cdn. \$0.80. Oil continued its recovery for the remainder of the year however the dollar did not follow.

(\$ millions)	2015	2016	2017
INTEREST RATES	0.8%	0.9%	1.4%
Impact on Interest	0.1	_	_
F/X - U.S./Cdn.\$	0.78	0.75	0.77
Impact on:			
Revenue	19.8	6.3	(0.4)
EBITDA	3.2	0.8	(0.3)

# MANAGEMENT'S DISCUSSION AND ANALYSIS

# March 1, 2018

# **Energy Prices**

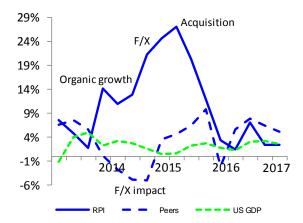
Energy prices continue to be a major factor for the industry affecting glass furnace economics, resin costs and freight costs. In 2017, HDPE and PET resin prices began to diverge from natural gas, their main feedstock, on supply disruptions with prices stabilizing towards the end of the year. Financing structures in place at most packaging companies are similar to that of an income trust, with significant use of debt priced anywhere from 3% to 7% and free cash flow<sup>2</sup> at 3%, which ensures that a disciplined approach to passing cost increases through will remain in place. Clear evidence is that for the top 20 companies, their EBITDA as defined within the packaging industry as a percent of sales has remained at a healthy 15% overall for 2017.

#### **Natural Gas** Resin 100 14 12 10 80 70 8 U.S.\$/btu 6 60 50 2 40 O 30 Jan-18 11-17 HDPE

PET - Polyethylene terephthalate; HDPE - High Density Polyethylene

#### Gross Domestic Product

After experiencing consecutive quarters of negative growth in 2009, the gross domestic product growth rates in the United States and Canada remained mainly in positive territory for 2010 through 2017. In Canada, GDP grew 3.7% in the first quarter, 4.3% in the second quarter, 1.7% in the third and 2.0% for the fourth quarter. The United States GDP grew 1.2%, 3.1%, 3.2% and 2.5% in each of the respective quarters. Our US operations outpaced the United States' pattern however our Canadian operations underperformed in Canada as most of the GDP growth was due to reflating oil prices and a runaway real estate market.



# Credit Markets and Interest rates

Interest rates increased during the year by 0.5% resulting in short term BA's at 1.4% by year end (2016 0.9%). The forecast for US Federal Reserve is to raise interest rates 3 times in 2018 while The Bank of Canada is not necessarily expected to follow.

# **Financial Highlights**

The MD&A covers the three and 12 months ended December 31, 2017 and 2016 (generally referred to in this MD&A as the "fourth quarter" and the "year" respectively).

Revenue up 3.4% due to 3.5% organic growth offset by 0.1% from a 1.6¢ appreciation in U.S./Cdn.,

# MANAGEMENT'S DISCUSSION AND ANALYSIS

# March 1, 2018

- EBITDA<sup>1</sup> up \$2.8 mil. representing 13.7% of sales or a 27% return on net operating assets; negative foreign currency impact \$0.3 mil.,
- Current income taxes up \$2.4 mil. mainly due to a foreign exchange gain on intercompany refinancing,
- Net income up \$8.7 mil. due primarily to the absence of \$8.4 mil. contingent consideration revaluation in 2016 and \$2.8 mil. of higher EBITDA offset by the absence of \$1.0 mil. exceptional gains, \$0.5 mil. in higher mark-to-market losses on exchangeable shares and \$1.7 mil. in higher income taxes,
- Working capital decrease of \$2.1 mil. due to \$2.5 mil. decrease in receivables and \$3.1 mil. increase in payables offset by \$3.0 mil. increase in inventory and \$0.6 mil. increase in prepaids,
- Cash balance of \$6.8 mil. accumulated to settle income tax payable, annual bonuses and reset working capital,
- Term debt repayments of \$8.5 mil., leverage down to 0.8x,
- Monthly distributions increased 1.65¢ per Unit in March 2017 to yield a 4.2% return (@\$31.17/Unit Dec 31<sup>st</sup>),
- Distributable cash flow<sup>2</sup> increased by  $1\phi$  to \$2.03 per Unit yielding a payout ratio<sup>3</sup> of 63%.

(\$ thousands)	Qtı	r. 1	Qtı	r. 2	Qtı	r. 3	Qtı	. 4	Cal	endar Ye	ear
-	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2015
Income Statement Data:											
Revenue	72,902	71,879	77,701	72,532	73,546	71,794	72,431	70,755	296,580	286,960	249,430
EBITDA <sup>1</sup>	9,734	9,356	10,556	9,606	9,920	9,478	10,350	9,321	40,560	37,761	29,882
Diluted per Unit	83.2¢	80.0¢	90.3¢	82.2¢	84.8¢	81.1¢	88.5¢	79.7¢	\$3.47	\$3.23	\$2.55
Net income	4,284	3,300	2,971	(1,133)	5,190	4,147	4,195	1,590	16,640	7,904	10,505
Diluted per Unit <sup>c)</sup>	39.5¢	30.4¢	27.3¢	-10.4¢	36.7¢	34.1¢	38.5¢	14.6¢	\$1.53	\$0.73	\$0.97
Financial Position Data:											
Working capital <sup>d)</sup>	54,235	56,221	53,035	53,298	51,254	54,706	51,302	53,871	51,302	53,871	57,802
Net operating assets	155,675	158,422	153,039	155,136	149,197	156,434	150,159	156,114	150,159	156,114	163,097
EBITDA/Assets									27.0%	24.2%	18.3%
Bank debt	39,878	45,899	36,903	43,915	35,927	43,829	33,440	41,854	33,440	41,854	46,883
Debt/EBITDA	1.0	1.4	0.9	1.3	0.9	1.2	0.8	1.1	0.8	1.1	1.5
Gearing ratio b)									22.3%	26.8%	28.7%
Cash Flow Statement Data:	1										
Distributions a)	3,311	2,608	3,897	3,307	3,886	3,309	3,892	3,312	14,986	12,536	10,424
Diluted per Unit	28.4¢	22.4¢	33.3¢	28.3¢	33.2¢	28.3¢	33.3¢	28.3¢	\$1.28	\$1.07	\$0.89
Payout ratio <sup>3</sup>	53%	45%	57%	54%	81%	56%	66%	57%	63%	53%	58%
Free cash flow	2,911	3,126	2,924	2,850	922	2,598	1,998	2,539	8,755	11,113	7,422
Diluted per Unit	24.9¢	26.7¢	25.0¢	24.4¢	7.9¢	22.2¢	17.1¢	21.7¢	\$0.75	\$0.95	\$0.63
Unit purchases		289	_	_	_	_	_	_	_	289	209
Debt rep ay ments	2,000	1,000	3,000	2,000	1,000	_	2,500	2,000	8,500	5,000	2,257
Deot repayments	2,000	1,000	3,000	2,000	1,000	_	2,500	2,000	0,500	3,000	2,237

a) presented on a declared basis;

b) calculated as the percentage of bank debt to net operating assets

c) anti-dilutive result reverts back to basic income per Unit

d) restated to include contingent consideration

# MANAGEMENT'S DISCUSSION AND ANALYSIS

March 1, 2018

# **Review of Operations**

Operations were one-half in the United States ("Richards Packaging US") and one-half in Canada. Approximately forty percent of sales are concentrated in Los Angeles, Reno and Portland and 40% in Toronto, Montreal, Winnipeg and Vancouver.

Revenue increased by \$1.6 million, or 2.4% for the fourth quarter (2016 \$2.1 million, or 3.1%), and by \$9.6 million, or 3.4% for the year, (2016 \$37.5 million, or 15.0%), from the same periods in 2016, respectively. During the fourth quarter, revenue increased on organic growth of \$2.5 million, or 3.5%, (2016 \$2.1 million, or 3.1%) slightly ahead of industry norms offset by the translation impact of Richards Packaging US, with the Canadian dollar appreciating 3.7¢ to U.S./Cdn. \$0.79. For the year, the revenue increase was due to organic growth of \$10.0 million, or 3.5%, (2016 \$31.2 million, or 12.5%) offset by the translation impact of Richards Packaging US of \$0.4 million due to a U.S./Cdn. 1.5¢ strengthening to U.S./Cdn. \$0.77 (2016 \$6.3 million).

(\$ thousands)	Qtı	r. 1	Qtı	. 2	Qtr	3	Qtr	. 4	Ca	lendar Y	ear
	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2015
Revenue	72,902	71,879	77,701	72,532	73,546	71,794	72,431	70,755	296,580	286,960	249,430
Cost of products sold	60,232	59,477	63,952	60,090	60,480	59,242	59,268	58,654	243,932	237,463	208,108
Gross profit	12,670	12,402	13,749	12,442	13,066	12,552	13,163	12,101	52,648	49,497	41,322
	17.4%	17.3%	17.7%	17.2%	17.8%	17.5%	18.2%	17.1%	17.8%	17.2%	16.6%
Administrative expenses	2,893	3,016	3,098	2,824	3,054	2,893	3,158	2,869	12,203	11,602	11,262
Foreign currency loss (gain)	43	30	95	12	92	181	(345)	(89)	(115)	134	178
<b>EBITDA</b> <sup>1</sup>	9,734	9,356	10,556	9,606	9,920	9,478	10,350	9,321	40,560	37,761	29,882
	13.4%	13.0%	13.6%	13.2%	13.5%	13.2%	14.3%	13.2%	13.7%	13.2%	12.0%
Amortization	942	999	949	968	943	991	478	973	3,312	3,931	3,132
Financial expenses	501	640	558	652	661	665	586	591	2,306	2,548	2,214
Exceptional gains	_	_	_	_	_	(259)	_	(755)	_	(1,014)	_
Contingent consideration	83	_	_	4,000	_	1,500	_	2,939	83	8,439	_
Exchangeable shares	1,375	1,883	3,438	2,787	(894)	(156)	2,438	1,361	6,357	5,875	6,140
Share of income - Vision	(5)	(7)	(35)	(35)	1	(26)	34	(10)	(5)	(78)	(134)
Income tax expense	2,554	2,541	2,675	2,367	4,019	2,616	2,619	2,632	11,867	10,156	8,025
Net Income (loss)	4,284	3,300	2,971	(1,133)	5,190	4,147	4,195	1,590	16,640	7,904	10,505

Cost of products sold (before amortization) increased \$0.6 million for the fourth quarter or 1.0% (2016 \$1.6 million, or 2.8%) and increased by \$6.5 million for the year, or 2.7% (2016 \$29.3 million, or 14.1%) from the same periods in 2016, respectively. During the fourth quarter gross profit margins were up 1.1% (2016 0.2%) from the same period in 2016, primarily due to the increased volumes and more favourable product mix. For the year, gross profit margins were up 0.6% (2016 0.6%) as higher volumes absorbed the impact of \$2.1 million of inventory write-downs. The volatility in the price of resins continues to not have a material impact on margins as a result of management's practice of immediately passing through increases and decreases to customers.

# MANAGEMENT'S DISCUSSION AND ANALYSIS

# March 1, 2018

Administrative expenses (before amortization) increased \$0.3 million for the fourth quarter (2016 \$0.2 million) and increased \$0.6 million for the year (2016 \$0.3 million), over the same periods in 2016, respectively mainly due to inflation and the translation impact of expenses of Richards Packaging US.

The foreign currency gain resulted from exchange rate changes applied to our U.S. denominated working capital position within our Canadian operations. The net liability position, which increased in the fourth quarter led to a gain with the strengthening of the Canadian dollar.

EBITDA<sup>1</sup> increased \$1.1 million for the fourth quarter (2016 \$0.8 million) and \$2.8 million for the year (2016 \$7.9 million), over the same periods in 2016, respectively. For the year the impact of the U.S./Cdn. 1.5¢ strengthening resulted in a decrease to EBITDA of \$0.3 million (2016 \$0.8 million increase). As a percent of sales, EBITDA was at 14.3% for the fourth quarter and 13.7% for the year (2016 13.2%).

Amortization of \$0.5 million for the fourth quarter and \$3.3 million for the year was mainly comprised of \$0.1 million for the quarter and \$2.0 million for the year for intangible assets, which represents a charge for customer relationships and patents. Patents were fully amortized by the third quarter. The remaining amortization amounts consisted of plant and equipment depreciation of \$0.4 million for the fourth quarter and \$1.3 million for the year, which is approximately equal to the annual capital expenditure spending requirement.

Financial expenses were flat for the fourth quarter from the same period in 2016 and decreased \$0.2 million for the year from the same period in 2016, with lower term debt outstanding offsetting the increase in interest rates.

Exchangeable shares include the mark-to-market loss and the dividends paid on the exchangeable shares. The mark-to-market loss for the year reflects a unit price increase during the year of \$6.38 to \$31.17 per Unit (\$6.4 million) in addition to the monthly dividend on the exchangeable shares (\$0.1 million) which was increased in March 2017 by 1.65 ¢ per Unit to 11 ¢ per Unit.

For the year, taxes increased \$1.7 million as current taxes increased \$2.4 million mainly on the foreign exchange capital gain triggered by the intercompany refinancing offset by higher deferred tax income of \$0.7 million mainly reflecting the rate decrease from US tax reform announced in late 2017. Net deferred tax liabilities are \$4.5 million, which include \$4.1 million of customer relationships, patents and trademarks, \$0.7 million of plant and equipment net of \$0.3 million of working capital.

Net income for the fourth quarter was \$4.2 million, and for the year was \$16.6 million, which represented 38.5  $\phi$  and \$1.53 per Unit on a diluted basis, respectively. A time-weighted average total of 10,875,082 Units and 817,931 exchangeable shares, exchangeable into Units on a one-for-one basis, were outstanding in 2017.

# **Distributable Cash Flow**

The distributable cash flow<sup>2</sup> definition excludes changes in working capital and capital expenditures for expansion of the business, as they are necessary to drive organic growth and are expected to be financed by a \$5.0 million revolving facility currently undrawn (2016 nil drawn).

Distributable cash flow<sup>2</sup> for the fourth quarter at \$5.9 million was flat in comparison to the same period in 2016 as higher EBITDA<sup>1</sup> of \$1.0 million was offset by higher current income tax of \$0.7 million and maintenance capital of \$0.2

# MANAGEMENT'S DISCUSSION AND ANALYSIS

March 1, 2018

million. For the year, distributable cash flow increased \$0.1 million with higher EBITDA of \$2.8 million and lower interest of \$0.2 million offset by \$2.4 million of higher taxes and higher maintenance capital of \$0.5 million.

The monthly distribution increased  $1.65\phi$  in April 2017 to  $11\phi$  per Unit which represents an annual yield of 4.2% on a \$31.17 price per Unit at December 31, 2017 and a payout ratio<sup>3</sup> of 63% (2016 53%). Based upon the year, 100% of the distributions will represent return of capital to Unitholders while the exchangeable shareholders' dividends will be fully taxable.

(\$ thousands)	Qtı	r. 1	Qtı	r. 2	Qtı	r. 3	Qt	r. 4	Cal	lendar Yo	ear
	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2015
Cash provided by											
operating activities	10,779	7,798	3,292	6,285	5,475	7,809	11,626	12,729	31,172	34,621	14,770
Dividends - Vision	_	_	_	_	_	_	_	(50)	_	(50)	(50)
Exceptional gains	_	_	_	_	_	(259)	_	(755)	_	(1,014)	_
Working capital changes	(3,310)	150	2,512	(1,085)	2,238	(567)	(3,507)	(4,768)	(2,067)	(6,270)	5,806
Income tax payments	2,265	1,408	4,752	4,406	2,207	2,495	2,231	2,165	11,455	10,474	9,356
EBITDA <sup>1</sup>	9,734	9,356	10,556	9,606	9,920	9,478	10,350	9,321	40,560	37,761	29,882
Interest <sup>a)</sup>	501	640	534	652	661	665	610	591	2,306	2,548	2,183
Dividends - Vision	_		_					(50)	_	(50)	(50)
Current income tax	2,739	2,787	2,923	2,587	4,149	2,778	3,562	2,819	13,373	10,971	8,608
Maintenance capital	272	195	278	210	302	128	288	110	1,140	643	1,295
Distributable cash flow <sup>2</sup>	6,222	5,734	6,821	6,157	4,808	5,907	5,890	5,851	23,741	23,649	17,846
Diluted per Unit	53.2¢	49.0¢	58.3¢	52.7¢	41.1¢	50.5¢	50.4¢	50.0¢	\$2.03	\$2.02	\$1.52
Distributions	3,311	2,608	3,897	3,307	3,886	3,309	3,892	3,312	14,986	12,536	10,424
Diluted per Unit	28.4¢	22.4¢	33.3¢	28.3¢	33.2¢	28.3¢	33.3¢	28.3¢	\$1.28	\$1.07	\$0.89
Payout ratio <sup>3</sup>	53%	45%	57%	54%	81%	56%	66%	57%	63%	53%	58%
Free cash flow <sup>2</sup>	2,911	3,126	2,924	2,850	922	2,598	1,998	2,539	8,755	11,113	7,422
Units outstanding (average)											
Diluted basis 000's	11,693	11,693	11,693	11,693	11,693	11,693	11,693	11,693	11,693	11,693	11,719
a) financial expenses less ban	k refinanc	ing fees									

# **Liquidity and Financing**

# Cash flows from operating activities

Cash flows from operating activities decreased \$1.1 million for the fourth quarter and decreased \$3.4 million for the year, over the same periods in 2016. The changes were due primarily to lower working capital changes over the same periods in 2016 along with the absence of one-time exceptional gains offset by higher EBITDA<sup>1</sup>.

# MANAGEMENT'S DISCUSSION AND ANALYSIS

March 1, 2018

### Free Cash Flow Deployment

The financial structure of the Fund allows for maximum distributions of cash flow from operations to the Unitholders and exchangeable shareholders as outlined above in the distributable cash discussion. Actual distributions paid during the year were \$15.0 million with an additional \$1.3 million declared for December, which was paid January 12<sup>th</sup>.

(\$ millions)	2015	2016	2017
Free Cash Flow	7.4	11.1	8.8
Cash	0.5	11.2	1.9
Working Capital	5.8	(6.3)	(2.1)
Expansion Capex	0.4	0.9	0.5
Unit Buyback	0.2	0.3	
Debt Repayment	0.5	5.0	8.5

#### Normal Course Issuer Bid

On March 14, 2017, the Fund initiated a normal course issuer bid to purchase up to 200,000 Units prior to March 13, 2018. No units were purchased during the bid period. On March 14, 2018, the Fund will reinstate a normal course issuer bid to purchase up to 500,000 Units prior to March 13, 2019.

#### Current income taxes

The current income tax expense for the year was \$13.4 million (2016 \$11.0 million) and includes \$2.2 million of taxes in connection with the gain on the refinancing of intercompany debt and \$0.1 million of withholding taxes on dividends received from Richards Packaging US (2016 \$0.5 million). The associated refundable dividend tax of \$1.3 million was not recorded as it will only be realized on payment of future dividends. Future withholding taxes will be negligible as Management intends to repatriate funds from Richards US by way of repayment of intercompany financing.

# Capital expenditures

Capital expenditures for the year were \$1.6 million (2016 \$1.5 million), of which \$0.5 million (2016 \$0.9 million) was on account of expansion capital primarily for the addition of manufacturing equipment for new customer programs. Maintenance capital expenditures of \$1.1 million (2016 \$0.6 million) were mainly comprised of the refurbishment of moulds.

# Acquisition

At December 31, 2016, Richards Packaging had accrued contingent consideration of \$10,439 payable to the previous shareholders in connection with the acquisition of Healthmark Services Ltd. and had \$97 due from the previous shareholders. Final adjustments in 2017 resulted in additional consideration of \$83 reflected in the Statement of income and on March 31, 2017, \$10,425 was paid as a net settlement.

# Financing activities and instruments

Free cash flow for the year was deployed to pay down debt and invest in expansion capital. The lower leverage continues to keep bank margining down and future debt reductions will provide financing flexibility for our ongoing acquisition program. The remaining free cash flow is more permanent in nature due to our distribution policy and is used to fund working capital for organic growth.

Credit facilities include a \$33.5 million term loan (2016 \$42.0 million) with maturity on September 30, 2019 and up to \$5.0 million in revolving debt to fund working capital expansion. The term loan facility bears interest at BA's plus a

# MANAGEMENT'S DISCUSSION AND ANALYSIS

# March 1, 2018

premium of 1.25% to 1.80% or at the prime rate plus a premium of 0.25% to 0.80%. Term debt of \$8.5 million was repaid in the year (2016 \$5.0 million) with free cash flow<sup>2</sup>.

The credit facilities are subject to a number of covenants including the leverage ratio which was to maintain debt less than 2.75 times the trailing twelve months EBITDA<sup>1</sup>. As at December 31, 2017, our leverage ratio was 0.8x (2016 1.1x). Combined with cash flow from operations, management believes that adequate financing will be available for the foreseeable future<sup>4</sup>.

On July 31, 2017, Richards Packaging Canada refinanced the US denominated intercompany notes with maturity on July 31, 2022.

Commitments and contractual obligations	(\$ millions)	Total	<1 yr. <	3 yrs.	< 5 yrs. l	Beyond
In 2017, contingent consideration decreased by	Bank debt	33.5		33.5		
\$10.4 million and bank debt dropped by \$8.5	Previous shareholder	1.0	1.0			
million on repayments over 2016. Although the		1.7	1.7			
obligation to previous shareholder is on demand,	Operating leases	21.9	5.5	8.4	4.5	3.5
the timing of the payment remains uncertain.		58.1	8.2	41.9	4.5	3.5

### Outlook<sup>4</sup>

Management believes that financial performance is on track to meet ongoing requirements for working capital, capital expenditures and to sustain monthly distributions to Unitholders at the newly established level through 2018.

Management expects revenue growth to return to the industry growth average of 1 to 3%. The impact of exchange translation for the first quarter of 2018 is expected to reduce revenue by \$1 million based on current exchange rates at U.S./Cdn. \$0.78 up 2¢ from the first quarter in 2017. The sensitivity is \$0.5 million for every 1¢ movement in exchange rates.

EBITDA<sup>1</sup> for the fourth quarter was \$10.4 million and \$40.6 million for the year and is expected to be maintained at levels of in excess of 13% of revenue. For the first quarter of 2018, translation is expected to impact EBITDA by \$0.15 million at current exchange rates. The sensitivity is \$0.07 million for every 1¢ movement.

Interest rates are expected to increase 50 to 75 bps for 2018.

Current income tax expense is expected to decrease by \$0.04 for the first quarter of 2018 based on current exchange rates. The impact of US tax reform in effect as at January 1, 2018 is estimated to decrease current taxes \$0.3 million in the first quarter. Also, there will be a favourable impact of \$0.15 million associated with lower withholding tax and the utilization of refundable dividend tax.

Distributable cash flow<sup>2</sup> sensitivity to foreign currency fluctuations is \$0.05 million for every U.S./Cdn. 1¢ movement.

Maintenance capital will continue to be funded by cash flow from operations and is expected to be \$2.0 million in 2018 to fund system upgrades. Expansion capital is expected to be in the order of \$1 to \$2 million cumulatively over the next few years to support the launch of new marketing programs by our customers. These expenditures will be funded by free cash flow<sup>2</sup>.

# MANAGEMENT'S DISCUSSION AND ANALYSIS

March 1, 2018

Cash on hand of \$6.8 million at year end will be deployed to pay accrued bonuses of \$1.7 million, taxes payable of \$3.0 million and fund working capital.

Distributable cash flow from Richards Packaging US and the current tax profile of Richards Canada are expected to allow for a full return of capital to Unitholders. For 2018, surplus distributable cash is expected to be deployed to pay down debt, purchase units opportunistically under the normal course issuer bid and/or fund acquisitions.

# **Risks and Uncertainties**

#### Business risks

Investment in Units involves risks inherent in the ordinary course of business including: sustainability of customer and supplier relationships, financial stability of customers, lack of written customer and supplier agreements, competition from other packaging companies, the extent and duration of an economic downturn, inventory obsolescence, trade risks, resin price and exchange rate fluctuations, interest rate volatility, income taxes and reliance on key personnel. For a detailed description of these and other risks and uncertainties facing investors in the Fund please refer to the 2017 Annual Information Form dated March 1, 2018.

### Liquidity Risk

The ability to make scheduled payments of interest or to refinance will depend on leverage and future cash flow, which is subject to operational performance, prevailing economic conditions, exchange rate fluctuations, interest rate levels, and financial, competitive and other factors, many of which are beyond Richards Packaging's control. These factors might inhibit refinancing the debt at all, or on favourable terms. In addition, the credit facilities contain restrictive covenants that limit the discretion of management with respect to certain business matters and financial covenants that require Richards Packaging to meet certain financial ratios and financial condition tests. Failure to comply with obligations in the credit facilities could result in an event of default which, if not cured or waived, could permit acceleration of the relevant indebtedness. If the borrowings under the credit facilities were to be accelerated, there can be no assurance that assets on hand would be sufficient to repay in full that indebtedness. Richards Packaging's approach is to ensure sufficient liquidity to meet its liabilities when due. Cash levels are monitored daily to ensure sufficient continuity of funding.

# **Transactions with Related Parties**

Two facilities were leased in 2017 from officers of Richards Packaging. Richards Packaging utilizes all of the production capability of Vision Plastics Inc., of which 50% is owned by the plant manager and 50% by Richards Packaging. All related party transactions are at rates that would be charged by arms-length parties.

# **Outstanding Share Data**

At March 1, 2018, the Fund had 10,893,365 Units and Holdings had 799,648 exchangeable shares outstanding, respectively. See note 17 of the attached consolidated financial statements for further discussion on the terms of the Units and exchangeable shares.

# MANAGEMENT'S DISCUSSION AND ANALYSIS

March 1, 2018

# **Critical Accounting Estimates**

Preparation of the consolidated financial statements in conformity with IFRS requires management to make estimates and assumptions which affect the amounts reported and disclosure of contingent amounts for assets and liabilities as at December 31, 2017 and revenue and expenses for the year then ended. Critical accounting estimates used in preparation of the consolidated financial statements are outlined below.

#### Allowance for doubtful accounts

An allowance for doubtful accounts is reviewed periodically on an account-by-account basis with a focus on the creditworthiness, aging and historical collection experience. Based on this review, management believes the allowance as at December 31, 2017 is sufficient to cover risks inherent in outstanding receivables.

# Inventory obsolescence

Management monitors future demand for its inventory on a product-by-product basis, inventory aging and prevailing demand in local markets to record an allowance for obsolescence. Management's analysis resulted in a \$2.1 million recognition of expense through inventory write down for the year (2016 \$2.7 million). Based upon this review, management believes the obsolescence provision is adequate to cover risks inherent in inventory on hand as at December 31, 2017.

#### Intangible assets

Intangible assets have been recognized in connection with various acquisitions valued at \$10.8 million as of December 31, 2017 pertaining to the future customer relationships. The basis of valuation assumed that the margin percent would remain constant and the duration of these relationships would be impacted by a retention rate of approximately 90% per year. The customer relationship intangible and associated \$2.6 million future income tax liability as at December 31, 2017 will be amortized to income over 10 to 15 years from the date of acquisition. In addition, trademark intangible assets of \$4.0 million and an associated \$1.5 million future income tax liability have been recorded. Although previously recognized customer relationship intangible assets affect net income, they do not impact distributable cash flow<sup>2</sup>.

#### Goodwill

Goodwill represents the excess purchase price of acquired businesses over the estimated fair value of the net assets acquired. Goodwill is not amortized but is reviewed for impairment annually or more frequently if impairment indicators arise. The Unit price was \$31.17 as at December 31, 2017 (2016 \$24.79), which is in line with the fair value of the Fund. To determine fair value, management relies upon a valuation method based on a discounted cash flow model that assumes revenue growth of 1.6% and inflation of 2% per annum respectively. Overall the carrying value of goodwill continues to be supported by the fair value of the Fund.

# Contingent consideration

Contingent consideration represented the additional purchase price payable to the sellers of Healthmark at \$10.4 million based on earnings for 2016 and was paid on March 31, 2017.

# MANAGEMENT'S DISCUSSION AND ANALYSIS

March 1, 2018

# **New Accounting Pronouncements**

The Fund will adopt IFRS 15, *Revenue from Contracts with Customers* for the annual period beginning on January 1, 2018 and IFRS 16, *Leases* for the annual period beginning on January 1, 2019. The revenue standard requires us to evaluate the timing of revenue recognition for customers with contracts and custom moulds. The leases standard requires us to capitalize and amortize the fair market value of most operating leases over the term of the leases. The impact of the adoption of these standards is not expected to have a material impact on future statements of net income. The likely future impact of the adoption of the leases standard is expected to increase long term assets and long term liabilities on the statements of financial position by approximately \$19,000. See *Commitments and contractual obligations* for a summary of operating leases.

# Disclosure Controls and Internal Controls over Financial Reporting

The Fund has established and maintains disclosure controls and procedures as well as internal controls over financial reporting. Richards Packaging's Chief Executive Officer and Chief Financial Officer have evaluated the effectiveness of the disclosure controls and procedures as well as the design and operating effectiveness of internal controls over financial reporting as of December 31, 2017 and have concluded that such controls and procedures are adequate and effective. Management determined that there were no material weaknesses in the Fund's internal controls over financial reporting as of December 31, 2017 and there have been no changes in the internal controls over financial reporting during the year ended December 31, 2017 that have materially affected, or are reasonably likely to materially affect, its internal controls over financial reporting.

# **Cautionary Statement**

Additional information relating to the Fund is available on Richards Packaging's website at <a href="https://www.richardspackaging.com">www.richardspackaging.com</a>, SEDAR at <a href="https://www.sedar.com">www.sedar.com</a> or TSX at <a href="https://www.tmx.com">www.tmx.com</a>.

- 1 Management defines EBITDA as earnings before amortization, exceptional gains, contingent consideration revaluation, financial expenses, unrealized losses and dividends on exchangeable shares, share of income Vision and taxes. EBITDA is the same as profit from operations as outlined in the annual financial statements after adding back amortization, exceptional gains and contingent consideration revaluation. Management believes that in addition to net income, EBITDA is a useful supplemental measure for investors of earnings available for distribution prior to debt service, capital expenditures and taxes. Management uses this measure as a starting point in the determination of earnings available for distribution to Unitholders and exchangeable shareholders. In addition, EBITDA is intended to provide additional information on the operating performance. This earnings measure should not be construed as an alternative to net income or as an alternative to cash flows from operating, investing and financing activities as a measure of liquidity and cash flows. EBITDA does not have a standardized meaning prescribed by IFRS and therefore the method of calculating EBITDA may not be comparable to similar measures presented by other companies.
- 2 Management defines distributable cash flow, in accordance with Richards Packaging's credit agreement, as EBITDA less interest, cash income tax expense and maintenance capital expenditures. Free cash flow is distributable cash flow less distributions. The objective of presenting these measures is to calculate the amount which is available for distribution to Unitholders or exchangeable shareholders and to determine the amount available to fund increases in working capital or expansion capital. Investors are cautioned that distributable cash flow should not be construed as an alternative to cash flow from operating, investing and financing activities as a measure of the liquidity and cash flows. Distributable cash

# MANAGEMENT'S DISCUSSION AND ANALYSIS

# March 1, 2018

flow does not have a standardized meaning prescribed by IFRS and therefore the method of calculating distributable cash flow may not be comparable to similar measures presented by other companies.

- 3 Management defines payout ratio as distributions and dividends declared over distributable cash flow<sup>2</sup>. The objective of presenting this measure is to calculate the percentage of actual distributions in comparison to the amount available for distribution. Payout ratio does not have a standardized meaning prescribed by IFRS. The method of calculating the payout ratio may not be comparable to similar measures presented by other companies.
- The Report to Unitholders and this MD&A contains forward-looking information within the meaning of applicable securities laws. The forward-looking information reflects management's current beliefs and expectations regarding the future growth, results of operations, performance and business prospects and opportunities of the Fund and Richards Packaging. We use words such as "may", "will", "should", "anticipate", "plan", "expect", "believe", "predict", "estimate" and similar terminology to identify forward-looking information. It is based on assumptions, estimates and analysis made by us in light of our experience and our perception of trends, current conditions and expected developments, as well as other factors we believe to be reasonable and relevant in the circumstances. Forward-looking information involves significant known and unknown risks, uncertainties and other factors which may cause our actual results, performance or achievements to be materially different from those predicted, expressed or implied by the forward-looking information. Readers should not place undue reliance on forward-looking information as a number of factors could cause actual events, results and prospects to differ materially from those expressed in or implied by the forward-looking information. The risks and uncertainties include, among other things, changes in customer and supplier relationships, competition in the industry, inventory obsolescence, trade risks in respect of foreign suppliers, fluctuations in foreign exchange and interest rates, product liability claims, reliance on key personnel, changes to applicable tax laws, as well as other risks and uncertainties, as more fully described herein under "Risks and Uncertainties" and in other reports and filings made by us with securities regulatory authorities and available at www.sedar.com. While management believes that the expectations expressed and the assumptions underlying same are reasonable, there can be no assurance that such expectations and assumptions will prove to be correct. In evaluating forward-looking information, readers should carefully consider the foregoing factors and various other factors which could cause actual results or events to differ materially from those indicated in the forward-looking information. Neither the Fund nor Richards Packaging assumes any obligation to publicly update or revise any such assumptions or any of the forward-looking information contained herein to reflect subsequent information, events, developments or changes in risk factors.

# MANAGEMENT'S REPORT TO UNITHOLDERS

The accompanying financial statements of Richards Packaging Income Fund (the "Fund") and Management's Discussion and Analysis included in this Annual Report have been prepared by management and approved by the Board of Trustees of the Fund. The financial statements were prepared in accordance with International Financial Reporting Standards and, where appropriate, reflect management's best estimates and judgments. Management is responsible for the accuracy, integrity and objectivity of the consolidated financial statements within reasonable limits of materiality and for the consistency of financial data included in the text of the Annual Report dated March 1, 2018.

Management, in discharging these responsibilities, maintains a system of internal controls designed to provide reasonable assurance that its assets are safeguarded, only valid and authorized transactions are executed and accurate, timely and comprehensive financial information is prepared.

The Fund's Audit Committee is comprised of trustees who are neither employees nor officers of the Fund. The Audit Committee meets with management as well as with the external auditors to satisfy itself that management is properly discharging its financial reporting responsibilities and to review the consolidated financial statements and the Auditors' Report. The external auditors have direct access to the Audit Committee of the Board of Trustees.

The financial statements have been independently audited by PricewaterhouseCoopers LLP on behalf of the Unitholders, in accordance with Canadian generally accepted auditing standards. The Auditor's Report outlines the nature of their audit and expresses their opinion on the financial statements of the Fund.

"Susan Allen" "Gerry Glynn" "Enzio Di Gennaro"

Chair Chief Executive Officer Chief Financial Officer
Audit Committee Richards Packaging Inc. Richards Packaging Inc

Toronto, Ontario March 1, 2018

### INDEPENDENT AUDITOR'S REPORT

### To the Unitholders of Richards Packaging Income Fund

We have audited the accompanying consolidated financial statements of Richards Packaging Income Fund and its subsidiaries, which comprise the consolidated statements of financial position as at December 31, 2017 and December 31, 2016 and the consolidated statements of net income and comprehensive income, changes in equity and cash flows for the years then ended, and the related notes, which comprise a summary of significant accounting policies and other explanatory information.

#### Management's responsibility for the consolidated financial statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with International Financial Reporting Standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

# Auditor's responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audits to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained in our audits is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of Richards Packaging Income Fund and its subsidiaries as at December 31, 2017 and December 31, 2016 and its financial performance and its cash flows for the years then ended in accordance with International Financial Reporting Standards.

(Signed) "PricewaterhouseCoopers LLP"

Chartered Professional Accountants, Licensed Public Accountants Toronto, Canada

# STATEMENTS OF NET INCOME AND COMPREHENSIVE INCOME

For the years ended December 31

[Consolidated]

Cdn\$ thousands, unless otherwise noted	Notes	2017	2016
Revenue	5	296,580	286,960
Cost of products sold	6	247,090	241,289
Administrative expenses	6	12,357	11,707
Foreign currency loss (gain)	20	(115)	134
Exceptional gains	7	(113)	(1,014)
Contingent consideration revaluation	4	83	8,439
- Commigent Compactuation 10 (Manufacture)	<u> </u>	0.5	0,437
Profit from operations		37,165	26,405
Financial expenses	16	2,306	2,548
Exchangeable shares		_,-	_,-,-
Mark-to-market loss	17	5,182	4,842
Distributions	17	1,175	1,033
Share of income - Vision	19	(5)	(78)
Profit before income taxes		28,507	18,060
Income tax expense (income)			
Current taxes	8	13,373	10,971
Deferred taxes	8	(1,506)	(815)
		11,867	10,156
Net income		16,640	7,904
Basic and diluted income per Unit	17	\$1.53	\$0.73
Basic and unitted income per Onit	1/	\$1.55	\$0.73
Other comprehensive income			
(subsequently recyclable to Net income)			
Currency translation adjustment - Richards Packaging US	2	(5,361)	(2,674)
Comprehensive income		11,279	5,230

# STATEMENTS OF FINANCIAL POSITION

As at December 31 [Cons	olidated]
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Cdn\$ thousands	Notes	2017	2016
Current Assets			
Cash and cash equivalents	9	6,816	13,257
Accounts receivable	10	29,218	32,827
Inventory	11	48,801	47,791
Prepaid expenses and deposits	12	3,631	3,172
		88,466	97,047
Current Liabilities (excluding debt)			
Accounts payable and accruals	13	(31,842)	(29,562)
Income tax payable	8	(3,037)	(1,110)
Distributions payable	17	(1,296)	(1,104)
Contingent consideration	4		(10,439)
Due to previous shareholder	13	(989)	(961)
		(37,164)	(43,176)
WORKING CAPITAL	20	51,302	53,871
Long-term Assets			
Plant and equipment	14	4,080	3,909
Investment - Vision	19	745	740
Intangible assets	15	14,915	17,459
Goodwill	4,15	83,578	86,326
	5	103,318	108,434
<b>Long-term Liabilities</b> (excluding debt)		,	,
Deferred income taxes	8	(4,461)	(6,191)
NET OPERATING ASSETS		150,159	156,114
Debt		·	
Term debt	16	33,440	41,854
Exchangeable shares - current	17	24,837	20,904
Exertangeasic sitates carrent	1,	58,277	62,758
Equity		20,277	02,730
Unitholders' capital	17	23,049	35,802
Retained earnings		59,514	42,874
Accumulated other comprehensive income	2	9,319	14,680
·		91,882	93,356
CAPITAL	18,20	150,159	156,114
Commitments and contingencies	21	*	

# STATEMENTS OF CHANGES IN EQUITY

For the years ended December 31

[Consolidated]

Cdn\$ thousands	Notes	Unitholders' capital	Retained earnings	AOCI <sup>a)</sup>	Equity
December 31, 2015		47,828	34,970	17,354	100,152
Comprehensive income			7,904	(2,674)	5,230
Distributions		(11,737)	ŕ		(11,737)
Purchased for cancellation, net	17	(289)			(289)
December 31, 2016		35,802	42,874	14,680	93,356
Comprehensive income			16,640	(5,361)	11,279
Distributions	17	(14,002)			(14,002)
Share conversion	17	1,249			1,249
December 31, 2017		23,049	59,514	9,319	91,882

a) AOCI - Accumulated other comprehensive income (loss) reflects the foreign currency translation of the net investment in Richards Packaging US.

# STATEMENTS OF CASH FLOWS

For the years ended December 31

[Consolidated]

Cdn\$ thousands	Notes	2017	2016
OPERATING ACTIVITIES			
Profit from operations		37,165	26,405
Add items not involving cash		,	,
Plant and equipment depreciation	14	1,337	1,352
Intangible assets amortization	15	1,975	2,579
Contingent consideration revaluation	4	83	8,439
Income tax payments	8	(11,455)	(10,474)
Dividends - Vision	19		50
Changes in non-cash working capital	22	2,067	6,270
Cash provided by operating activities		31,172	34,621
INVESTING ACTIVITIES			
Additions to plant and equipment	14	(1,612)	(1,539)
Acquisition, contingent consideration	4	(10,425)	
Cash used in investing activities		(12,037)	(1,539)
FINANCING ACTIVITIES			
Repayment of revolving and term debt	16	(8,500)	(5,000)
Financial expenses paid	16	(2,223)	(2,571)
Purchase of Fund units for cancellation	17	_	(289)
Distributions paid to Exchangeable Shareholders	17	(1,168)	(1,015)
Distributions paid to Unitholders	17	(13,818)	(11,520)
Cash used in financing activities		(25,709)	(20,395)
Net cash flow for the year		(6,574)	12,687
Cash and cash equivalents, beginning of year	9	13,257	794
Foreign exchange effect		133	(224)
Cash and cash equivalents, end of year	9	6,816	13,257

# NOTES TO FINANCIAL STATEMENTS

December 31, 2017 and 2016

[Cdn\$ thousands, unless otherwise noted]

# 1. FORMATION OF THE FUND AND ACQUISITION

Richards Packaging Income Fund [the "Fund"] is an open-ended, limited purpose trust established under the laws of the Province of Ontario, Canada by a Declaration of Trust dated February 26, 2004. The Fund completed an initial public offering of trust Units [the "Units"] on April 7, 2004, through the Toronto Stock Exchange, to facilitate the acquisition of Richards Packaging Inc.

# 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Financial statements of the Fund have been prepared in compliance with International Financial Reporting Standards ["IFRS"]. The measurement basis used was the historic cost convention, except for exchangeable shares which are measured at fair value. Working capital is defined as current assets less current liabilities (excluding debt) and Net operating assets is defined as working capital plus long-term assets less long-term liabilities (excluding debt). Accounting policies utilized under IFRS are consistent with those previously applied. Significant accounting policies are summarized as follows:

# **Principles of consolidation**

The financial statements include the accounts of the Fund, Richards Packaging Holdings Inc. ["Holdings"] and its subsidiaries: Richards Packaging Inc. ["Richards Canada"], Healthmark Services Ltd. ("Healthmark"), Richards Packaging Holdings (US) Inc., 071907 Inc., Richards Packaging, Inc., The E.J. McKernan Company and McKernan Packaging - Richards de Mexico, S.A. de c.v. [collectively "Richards Packaging US"]. Vision Plastics Inc. ["Vision"], which is jointly controlled and accounted for under the equity method, is a plastic container manufacturing plant located in Vancouver, British Columbia, Canada. Holdings and its subsidiaries are referred to as "Richards Packaging".

# Foreign currency translation

The Canadian dollar is the functional currency for the Fund and its investments, except for Richards Packaging US, and therefore accounts in foreign currencies have been translated into Canadian dollars. Monetary items are recorded at exchange rates in effect at the statement of financial position dates and non-monetary items are recorded at the exchange rates in effect on the date of the transactions. Revenue and expenses are recorded at average exchange rates prevailing during the year. Gains and losses arising from foreign currency translations are included in profit from operations.

Richards Packaging US has a US dollar functional currency. Assets and liabilities are translated at exchange rates in effect on the statement of financial position dates. Revenue and expenses are translated at average exchange rates prevailing during the year. Effects of translation are included in equity as accumulated other comprehensive income (loss). Upon any future sale of Richards Packaging US, the cumulative translation gain (loss) will be recycled to the Statement of Net Income to form part of the overall gain or loss on disposal.

# NOTES TO FINANCIAL STATEMENTS

December 31, 2017 and 2016

[Cdn\$ thousands, unless otherwise noted]

#### Use of estimates

Preparation of financial statements required management to make estimates and assumptions which affect the reported amounts of assets, liabilities, revenue and expenses. By their nature, these estimates are subject to measurement uncertainty and are reviewed periodically. Any adjustments deemed necessary are made prospectively in the period in which they are identified. Management believes that the allowances for doubtful accounts, inventory obsolescence and the testing for impairment of assets are critical accounting estimates that involve a high degree of judgment and complexity.

# Revenue recognition

Revenue is recognized when significant risks and rewards of ownership are transferred to the customer and the amount of revenue can be reliably measured. Significant risks and rewards of ownership are normally transferred in accordance with shipping terms agreed to with the customer. Management estimates and records an allowance for product returns and discounts for each reporting period.

# **Operating leases**

Rental payments and lease inducements are expensed on a straight line basis over the term of the leases.

### **Income taxes**

The liability method to account for income taxes is utilized, with current taxes reflecting the expected income tax payable for the year and any adjustments in respect of amounts owing from previous years. Deferred tax assets and liabilities are determined based on temporary differences between the carrying values and the tax bases of assets and liabilities at substantively enacted tax rates that will be in effect when these differences are expected to reverse. Deferred tax assets are recognized only to the extent that it is probable that the assets will be realized.

# **Inventory**

Inventory is valued at the lower of cost and net realizable value. Cost of inventory includes purchase price plus inbound freight for distributed products and direct variable costs and related production overheads for manufactured products, determined on a first-in, first-out basis. If the carrying value exceeds the net realizable value a write-down is recognized.

# Plant and equipment

Plant and equipment are initially recorded at cost. Repairs and maintenance are charged to income as incurred. Depreciation is computed over the remaining estimated useful lives as outlined below:

Manufacturing equipment Moulds Computer equipment Warehouse and office equipment Leasehold improvements straight-line over 7 years straight-line over 4 years 30% diminishing balance 20% diminishing balance straight-line over lease term

# NOTES TO FINANCIAL STATEMENTS

December 31, 2017 and 2016

[Cdn\$ thousands, unless otherwise noted]

# **Intangible assets**

Intangible assets with a finite life are recorded at cost and are amortized on a straight-line basis over the period of expected future benefit. Customer relationships and contracts are amortized over 10 to 15 years, patents are amortized over 12 years and computer systems software is amortized over 5 years. Trademarks have indefinite lives and therefore are not amortized.

# Goodwill

At the acquisition date, goodwill is recorded at the excess of the purchase price of an acquired business over fair value of the net assets acquired. Management monitors goodwill for the entire organization, a group of cash-generating units, and performs an impairment test on its goodwill annually, or more frequently if circumstances indicate a possible impairment.

# Impairment testing of long-term assets

Non-current assets are reviewed for impairment when events or changes in circumstances indicate that their carrying value may not be recoverable. For purposes of evaluating the recoverability, a test is performed using discounted future net cash flows. Should impairment exist, the loss would be measured as the difference between the carrying value and the recoverable amount and recognized by way of an additional current period charge. Management has not identified any such impairment losses to date.

# Exchangeable shares

Exchangeable shares are classified as debt and carried at fair value based upon the year end trading price of Units into which they are convertible [note 17]. Mark-to-market changes in value along with distributions are expensed during the period.

# 3. NEW ACCOUNTING PRONOUNCEMENTS

There are no new IFRS that became effective after January 1, 2017 other than the following:

The Fund will adopt IFRS 15, Revenue from Contracts with Customers for the annual period beginning on January 1, 2018 and IFRS 16, Leases for the annual period beginning on January 1, 2019. The revenue standard requires us to evaluate the timing of revenue recognition for customers with contracts from the sale of goods, custom moulds and capital equipment. Based on a preliminary evaluation, the adoption of this standard is not expected to have a material impact on the financial statements. We are evaluating the impact to note disclosures. The leases standard requires us to capitalize and amortize the fair market value of leases over their terms. The likely future impact of the adoption of the leases standard is expected to increase long term assets and long term liabilities on the statements of financial position by approximately \$19,000 [note 21]. We are evaluating the impact to net income and note disclosures.

# NOTES TO FINANCIAL STATEMENTS

December 31, 2017 and 2016

[Cdn\$ thousands, unless otherwise noted]

# 4. ACQUISITION

At December 31, 2016, Richards Packaging had accrued contingent consideration of \$10,439 payable to the previous shareholders in connection with the acquisition of Healthmark Services Ltd. and had \$97 due from the previous shareholders. Final adjustments in 2017 resulted in additional consideration of \$83 reflected in the Statement of income and on March 31, 2017, \$10,425 was paid as a net settlement.

# 5. SEGMENTED INFORMATION

Richards Packaging's operations consist of one reporting segment, principally the distribution of healthcare products, plastic and glass containers and associated closures. Geographic information is provided below and is determined based on the country of sales origination. No customer represents greater than 5% of total revenue.

	Can	Canada		States
	2017	2016	2017	2016
Revenue	138,716	137,373	157,864	149,587
Long-term assets	50,489	53,038	52,829	55,396

# 6. EXPENSES BY NATURE

	2017	2016
Salaries and wages	22,286	22,783
Benefits	4,556	4,475
Bonuses	,	*
	1,956	1,748
Long-term incentive plan	120	120
Employee compensation	28,918	29,126
Inventory sold	195,431	189,377
Inventory provisions	2,088	2,656
Selling, distribution and other costs	24,285	22,875
Depreciation and amortization	3,312	3,931
Lease expenses	5,413	5,031
Cost of products sold and administrative expenses	259,447	252,996

Management is eligible to participate in the long-term incentive plan [the "LTIP"]. Awards for the cash reimbursement of Units purchased under the LTIP will vest over a three-year period, with one-third of the award vesting each year. The Trustees committed to annual funding of \$200 for three years starting in 2018. Total salaries and benefits for executive officers was \$1,445 [2016 – \$1,267].

# NOTES TO FINANCIAL STATEMENTS

December 31, 2017 and 2016

[Cdn\$ thousands, unless otherwise noted]

# 7. EXCEPTIONAL GAINS

Exceptional gains in 2016 includes a \$0.3 million gain on the disposal of manufacturing equipment and a \$0.7 million excess of insurance proceeds over the carrying value of goods damaged.

# 8. INCOME TAXES

Income tax expense differs from the amount computed at statutory rates due to the various adjustments outlined below:

	2017	2016
Destit from an arctions		
Profit from operations	37,165	26,405
Financial expenses	(2,306)	(2,548)
Contingent consideration revaluation	83	8,439
Income subject to income taxes	34,942	32,296
Statutory tax rate	26.7%	26.7%
Income tax expense at statutory tax rate	9,333	8,626
Deferred income taxes	1,506	815
Current period adjustments		
Refinancing Intercompany notes <sup>a)</sup>	2,224	
Foreign tax differential	(863)	(891)
Foreign rate differential	2,039	2,012
Impact of change in US tax rates	(933)	
Withholding tax on Richards Packaging US dividends (@5%)	122	473
Other items	(55)	(64)
Current income taxes	13,373	10,971

a) future recovery associated with refundable dividend tax on hand of \$1,288 has not been recognized

Approximately US\$6,000 of unremitted earnings in Richards US as of December 31, 2017 will be repatriated by way of repayment of intercompany debt and therefore will not attract withholding tax.

Significant components of deferred income taxes are as follows:

# NOTES TO FINANCIAL STATEMENTS

December 31, 2017 and 2016

[Cdn\$ thousands, unless otherwise noted]

	2017	expense/		2016	expense/		2015
		(income)	$\mathbf{f}/\mathbf{x}^{b)}$		(income)	f/x	
Deferred tax liabilities							
Plant and equipment	697	14	(31)	714	(47)	(18)	779
Customer relationships <sup>a)</sup>	2,949	(1,001)	(114)	4,064	(665)	(75)	4,804
Computer system software	-	(1)	-	1	(46)	(2)	49
Patents and trademarks <sup>a)</sup>	1,134	(438)	(89)	1,661	(86)	(49)	1,796
Other	92	(122)	(20)	234	11	(14)	237
Deferred tax assets							
Working capital	(411)	42	30	(483)	18	15	(516)
	4,461	(1,506)	(224)	6,191	(815)	(143)	7,149

a) Reversal of intangible assets will not give rise to income taxes

# 9. CASH

	2017	2016
Cash at bank	6,362	5,426
Demand deposits	2,011	10,019
Issued and outstanding cheques	(1,557)	(2,188)
	6,816	13,257

Cash at bank represents cash clearing accounts at various branches which are netted on an overall basis. At December 31, 2017, cash at bank was net of \$nil credit balances [2016 – \$494].

# 10. ACCOUNTS RECEIVABLE

	2017	2016
Current	20,200	21,973
Up to 60 days past due	9,080	9,287
61 – 90 days past due	402	1,008
Over 90 days past due	460	1,531
Trade receivables	30,142	33,799
Allowance for doubtful accounts <sup>a)</sup>	(929)	(1,033)
Supplier rebates	4	61
	29,218	32,827

a) Management recorded new provisions of \$470 [2016 – \$390] and wrote off \$542 [2016 – \$210]. The remaining non-cash change in the accounts receivable reflects foreign exchange differences.

b)  $f/x = foreign \ exchange \ differences$ 

# NOTES TO FINANCIAL STATEMENTS

December 31, 2017 and 2016

[Cdn\$ thousands, unless otherwise noted]

# 11. INVENTORY

	2017	2016
		_
Goods purchased for resale	51,735	48,611
Goods in transit	4,234	5,152
Manufacturing raw materials	623	678
Manufactured finished goods	1,574	1,655
Reserve for slow moving inventory a)	(9,365)	(8,305)
	48,801	47,791

a) Management recorded a provision of \$2,088 [2016 – \$2,656] and recognized write-offs of \$545 [2016 – \$496]. The remaining non-cash change in inventory provision reflects foreign exchange differences.

# 12. PREPAID EXPENSES AND DEPOSITS

	2017	2016
Deposits for commitment to purchase goods	1,820	1,274
Deposits for other commitments	373	290
Rent	542	642
Insurance	542 81	25
Bank interest	86	82
Other deposits	729	859
	3,631	3,172

# 13. ACCOUNTS PAYABLE AND ACCRUALS

	2017	2016
Trade payables	24,563	22,373
Rebates	689	739
Staffing expenses <sup>a)</sup>	3,600	2,994
Professional fees	433	428
Leases	906	912
Sales tax	647	834
Other payables	1,004	1,282
	21.010	20.7.2
	31,842	29,562

a) Management bonuses included in staffing expenses have been fully paid subsequent to year end.

Included in Trade payables is \$565 [2016 – \$584] associated with payables to Vision [note 19].

# NOTES TO FINANCIAL STATEMENTS

December 31, 2017 and 2016

[Cdn\$ thousands, unless otherwise noted]

Included in Due to previous shareholder is a U.S.\$788 non-interest bearing demand loan owing to a previous shareholder associated with a previous acquisition.

# 14. PLANT AND EQUIPMENT

	Manufa	cturing	Warehouse	Computer		
	Equipment	Moulds	& office	equipment	Leaseholds	Total
December 31, 2015						
Carrying value	3,645	4,102	1,369	970	937	11,023
Accumulated Depreciation	(2,681)	(2,867)	(461)	(560)	(711)	(7,280)
Net book value	964	1,235	908	410	226	3,743
Additions/Acquisition	678	730	61	70		1,539
Fully depreciated assets	(1,388)	(714)	(97)	(129)	(173)	(2,501)
Depreciation	(344)	(700)	(96)	(149)	(63)	(1,352)
Foreign exchange differences	(6)		(3)	(12)		(21)
December 31, 2016						
Carrying value	2,929	4,118	1,330	899	764	10,040
Accumulated Depreciation	(1,637)	(2,853)	(460)	(580)	(601)	(6,131)
Net book value	1,292	1,265	870	319	163	3,909
Additions/Acquisition	203	889	411	88	21	1,612
Fully depreciated assets		(673)	(56)	(85)	(212)	(1,026)
Depreciation	(240)	(578)	(208)	(154)	(157)	(1,337)
Foreign exchange differences	(118)	(0)	13	0	1	(104)
December 31, 2017						
Carrying value	3,014	4,334	1,697	902	574	10,521
Accumulated Depreciation	(1,877)	(2,758)	(611)	(649)	(546)	(6,441)
Net book value	1,137	1,576	1,086	253	28	4,080

# 15. INTANGIBLE ASSETS AND GOODWILL

Intangible assets and Goodwill are not deductible for tax purposes. Goodwill is assessed for impairment annually by calculating the recoverable amount determined based on the value in use. Five year cash flow budgets, prepared using growth rates experienced in the industry and approved by the Board, were used with the application of a pre-tax discount rate of 12% [2016 - 12%]. For periods beyond the budget period, cash flows were extrapolated using long term average growth rates of 1.6% [2016 - 1.7%]. Reasonably possible changes in key assumptions would not cause the recoverable amount to fall below the carrying value.

# NOTES TO FINANCIAL STATEMENTS

December 31, 2017 and 2016

[Cdn\$ thousands, unless otherwise noted]

	Customer relationships	Patents	Trade- marks	Computer software	Intangible assets	Goodwill
December 31, 2015						
Carrying value	28,386	4,436	3,744	2,561	39,127	87,613
Accumulated amortization	(13,191)	(3,366)		(2,194)	(18,751)	
Net book value	15,195	1,070	3,744	367	20,376	87,613
Amortization	(2,113)	(323)		(143)	(2,579)	
Fully amortized intangibles	(5,600)			(1,950)	(7,550)	
Foreign exchange differences	(179)	(79)	(46)	(34)	(338)	(1,287)
December 31, 2016						
Carrying value	22,390	4,357	3,698	577	31,023	86,326
Accumulated amortization	(9,487)	(3,689)		(387)	(13,564)	
Net book value	12,903	668	3,698	190	17,459	86,326
Amortization	(1,801)	(111)		(63)	(1,975)	
Fully amortized intangibles		(4,357)			(4,357)	
Foreign exchange differences	(329)	(557)	296	21	(569)	(2,748)
December 31, 2017						
Carrying value	21,543		3,994	598	26,135	83,578
Accumulated amortization	(10,770)			(450)	(11,220)	
Net book value	10,773		3,994	148	14,915	83,578

# 16. REVOLVING AND TERM DEBT

Richards Packaging has available both revolving and term debt credit facilities. On September 30, 2016, the revolving and term debt credit facilities' maturities were extended to September 30, 2019 at a cost of \$102. The revolving credit facility availability of \$5,000 [2016 - \$5,000], which was undrawn at December 31, 2017, bears interest at the prime rate plus a premium of 0.3% to 0.8%. The effective interest rate at December 31, 2017 was 3.8% [2016 - 3.3%]. The term facility of \$33,500 [2016 - \$42,000] bears interest at the bankers' acceptance borrowing rate plus a premium of 1.25% to 1.8%. The effective interest rate at December 31, 2017 was 2.3% [2016 - 2.2%]. Voluntary repayments of term debt of \$8,500 [2016 - \$5,000] were made during the year ended December 31, 2017.

Financial expenses for the years ended December 31 were as follows:

# NOTES TO FINANCIAL STATEMENTS

December 31, 2017 and 2016

[Cdn\$ thousands, unless otherwise noted]

	2017	2016
Interest expense	838	1,006
Credit card fees	1,089	1,213
Bank and intercompany refinancing fees	139	73
Credit facility charges	240	256
	2,306	2,548

The banking syndicate has a first charge over all of Richards Packaging's assets as collateral for the revolving and term credit facilities. Richards Packaging is in compliance with all covenants [note 18].

# 17. UNITS AND EXCHANGEABLE SHARES

Number outstanding	Units basic	Weighted average	Exchangeable shares	Units diluted	Weighted awerage
December 31, 2015	10,862,578	10,807,570	846,435	11,709,013	11,719,353
Units purchased	(16,000)			(16,000)	
December 31, 2016	10,846,578	10,846,578	846,435	11,693,013	11,693,013
Share conversion Units purchased	46,787		(46,787)		
December 31, 2017	10,893,365	10,875,082	799,648	11,693,013	11,693,013

Exchangeable shares mark-to-market loss reflects a unit price increase during the year ended December 31, 2017 of \$6.38 [2016 – \$5.61] to \$31.17 per Unit. The impact on income per Unit of the mark-to-market loss and distributions to exchangeable shareholders is anti-dilutive which reverts back to basic income per Unit [2016 – anti-dilutive].

# **Fund Units**

The Declaration of Trust provides that an unlimited number of Units may be issued. Each Unit is transferable and represents an equal undivided beneficial interest in any distributions of the Fund and in the net assets of the Fund. All Units have equal rights and privileges. Each Unit entitles the holder thereof to participate equally in allocations and distributions and to one vote at all meetings of Unitholders for each whole Unit held. The Units issued are not subject to future calls or assessments. Units are redeemable at any time at the option of the holder at amounts related to market prices at the time, subject to a maximum of \$50 in cash redemptions by the Fund in any particular month. The Fund is utilizing the puttable instrument exemption using the criteria in IAS 32, *Financial Instruments, Presentation*, to classify the Units as equity.

The Fund initiated a normal course issuer bid on March 14, 2017 to purchase up to 200,000 Units prior to March 13, 2018. There were no purchases during the year. In 2016, 16,000 Units were purchased at an average price of \$18.05/Unit. During 2017, 46,787 exchangeable shares were converted to Units at an average cost of \$26.64/Unit.

# NOTES TO FINANCIAL STATEMENTS

December 31, 2017 and 2016

[Cdn\$ thousands, unless otherwise noted]

# **Contributed surplus**

The components of Unitholders' capital include unit capital and contributed surplus. The conversion in 2017 of 46,787 exchangeable shares resulted in a \$840 increase. The Fund's purchase of 16,000 Units in 2016 resulted in a reduction of \$219.

# **Exchangeable shares**

Exchangeable shares were issued by Richards Packaging to officers on the initial public offering and in connection with two business acquisitions. The exchangeable shares issued by Holdings and Richards Packaging Holdings (US) Inc. are redeemable and are retractable by the shareholders at any time. A retraction or redemption of exchangeable shares will be paid in Units on a one-for-one basis. The Fund has the option to settle the redemption of Exchangeable shares issued by Richards Packaging Holdings (US) Inc. in cash. Exchangeable shares carry the right to vote at any meeting that Unitholders are entitled to vote on the same basis.

# **Distributions**

Distributions are made monthly to Unitholders of record on the last business day of each month and paid on the 14<sup>th</sup> day of the following month. Distributions in 2017 began at \$1,014, or 9.35¢ per Unit, and ended at \$1,198, or 11¢ per Unit, reflecting the March 2017 distribution increase and exchangeable share conversions. The Board of Trustees approved a reduction in the capital account for distributions made for 2017.

Distributions paid to exchangeable shareholders are not subordinated to distributions to Unitholders and are declared on the same basis net of applicable taxes. Distributions are made monthly to shareholders of record on the last business day of each month and paid on or about the 14<sup>th</sup> day of the following month.

### 18. CAPITAL STRUCTURE

Capital consists of Unitholders' equity, exchangeable shares and secured credit facilities. Capital levels are maintained to meet the following objectives: optimizing the cost of capital at acceptable risk levels while providing an appropriate return to its Unitholders and shareholders; balancing the interests of equity shareholders, exchangeable shareholders and debt holders; maintaining compliance with financial covenants; and preserving financial flexibility to benefit from potential opportunities as they arise. The leverage ratio covenant was not to exceed 2.75 and the ratio at December 31, 2017 was 0.80 [2016 – 1.08]. In addition, the fixed charge coverage ratio covenant was greater than 2.0 times and the ratio was 4.43 [2016 – 4.17] and the minimum net worth covenant was \$70,000 and the net worth was \$116,451 [2016 – \$114,032].

Management continually assesses the adequacy of its capital structure and makes adjustments in light of changes in economic conditions and the risk characteristics of underlying assets. Adjustments may include changes in distributions, purchases of units for cancellation pursuant to normal course issuer bids, issues of new shares and/or Units, repayments or borrowings under the credit facilities and refinancing the debt to replace existing debt with different characteristics.

# NOTES TO FINANCIAL STATEMENTS

December 31, 2017 and 2016

[Cdn\$ thousands, unless otherwise noted]

# 19. RELATED PARTY TRANSACTIONS AND INVESTMENT

Richards Packaging entered into the following related party transactions, which were measured at fair value:

	2017	2016
Leases of facilities from entities related to certain officers	928	912
Product purchases from Vision	6,435	6,299

Richards Canada owns a 50% interest in a joint venture, Vision. The information below reflects the amounts presented in the financial statements of Vision:

	2017	2016		2017	2016
Statement of financial position					
Assets			Liabilities		
Current assets	1,311	1,333	Current liabilities	431	520
Plant and equipment	609	664			
Total assets	1,920	1,997	Net assets	1,489	1,477
Statement of net income					
Revenue				6,435	6,299
Expenses				6,422	6,144
Net income				13	155

The increase of 5 [2016 - 28] in Investment – Vision represents share of net income of 5 [2016 - 78]. There were no dividends declared [2016 - 50].

### 20. FINANCIAL INSTRUMENTS

# Fair value

Cash, accounts receivable, accounts payable and accruals, distributions payable, contingent consideration and due to previous shareholder are all short-term in nature and, as such, their carrying values approximate fair values. All financial liabilities excluding exchangeable shares are classified as other financial liabilities measured at amortized cost.

The fair value of term debt approximates the carrying value as it bears interest at rates comparable to current market rates that would be used to calculate fair value. Exchangeable shares fall under Level 1 of the fair value hierarchy and are recorded based on the year end trading price of Units into which they are convertible, with changes in value recorded through net income [note 17].

# NOTES TO FINANCIAL STATEMENTS

December 31, 2017 and 2016

[Cdn\$ thousands, unless otherwise noted]

### Credit risk

Financial assets exposed to credit risk consist primarily of trade receivables arising from the sale of goods. Concentration of credit risk is limited due to the large number of customers and geographical dispersion. As at December 31, 2017, no customer represented 5% or more of accounts receivable or sales.

Credit quality is assessed prior to establishing customer accounts. Management continuously monitors the collection of overdue accounts. For customers with overdue accounts, internal collection staff takes appropriate action, including the placement of accounts on hold, with third party collection or legal action taken. On a quarterly basis, the allowance for doubtful accounts is reviewed by management. The allowance for doubtful accounts as at December 31, 2017 is sufficient to cover impaired accounts [note 10].

# **Inventory obsolescence risk**

Richards Packaging is exposed to inventory obsolescence due to customer insolvency when they have unique packaging, maturing product life cycles for stock items and large purchases due to economic order quantities. The inventory provision is assessed on a specific item-by-item basis considering a number of factors including aging, recent sales and market demand. Management continually monitors over-aged inventory with a focus to realize value before obsolescence occurs. On a quarterly basis, the reserve for inventory obsolescence is reviewed by management. The reserve as at December 31, 2017 is sufficient to cover losses due to inventory obsolescence [note 11].

# Liquidity risk

The approach to managing liquidity risk is to ensure that sufficient funds are available to meet financial obligations as they come due [notes 13, 21]. This is achieved through a combination of cash balances [note 9], availability of credit facilities [note 16], surplus cash flow from operations, distribution policy and matching the maturities of financial assets and liabilities.

#### Interest rate risk

Exposure to interest rate risk arises due to variable interest rates on the revolving and term debt credit facilities. A 1.0% movement in interest rates would have impacted net income by \$280 [2016 – \$331].

# Foreign currency risk

Exposure to U.S./Cdn. currency fluctuations arises on cross-border transactions and on the translation of cash flows of Richards Packaging US. A foreign currency gain of \$115 has been recorded for the year ended December 31, 2017 [2016 – \$134 loss] relating to cross-border transactions. A 1.0% movement in foreign currency rates would have impacted net income by \$194.

# 21. COMMITMENTS AND CONTINGENCIES

The minimum rental payments, exclusive of occupancy charges, required under the operating leases for premises are as follows:

# NOTES TO FINANCIAL STATEMENTS

December 31, 2017 and 2016

[Cdn\$ thousands, unless otherwise noted]

	Related parties	Third parties	Total
2018	950	4,555	5,505
2019	973	3,920	4,893
2020	979	2,467	3,446
2021	179	2,374	2,553
2022	45	1,904	1,949
Thereafter	<u> </u>	3,536	3,536

In the ordinary course of business, Richards Packaging is involved in litigation and other claims. It is management's opinion that the ultimate outcome of these matters will not have a material adverse effect on the financial position or operating results.

# 22. ADDITIONAL CASH FLOW INFORMATION

The net change in non-cash working capital consists of the following:

	2017	2016
Accounts receivable	2,510	(3,061)
Inventory	(2,957)	10,537
Prepaid expenses and deposits	(591)	(924)
Accounts payable and accruals	3,105	(282)
	2,067	6,270

For the year ended December 31, 2017, the foreign exchange translation loss excluded from the above was  $$2,360 \log [2016 - $1,185]$ .

# UNITHOLDER INFORMATION

### **Trustees**

# Corporate Information

Donald Wright Chair

Susan Allen
Chair – audit committee

Rami Younes
Chair – compensation and corporate governance committee

Gerry Glynn Trustee

# **Management Team**

Gerry Glynn
Chief executive officer

David Prupas
President and Chief operating officer

Enzio Di Gennaro Chief financial officer

# Head office

6095 Ordan Drive Mississauga, Ontario L5T 2M7 (905) 670-7760

# Auditors

PricewaterhouseCoopers LLP
PWC Tower
18 York Street, Suite 2600
Toronto, Ontario M5J 0B2

# Transfer agent and registrar

AST Trust Company (Canada)
P.O. Box 700
Station B
Montreal, Quebec H3B 3k3
www.astfinancial.com/ca.en

# Toronto Stock Exchange listing

Symbol: RPI.UN

### Investor information

Investor information is available at <a href="https://www.richardspackaging.com">www.richardspackaging.com</a>, SEDAR at <a href="https://www.tmx.com">www.tmx.com</a> and TSX at <a href="https://www.tmx.com">www.tmx.com</a>

# Annual meeting

Friday May 4, 2018 at 9:30 a.m. Brookfield Place 181 Bay Street, Suite 4400 Toronto, Ontario M5J 2T3